



Outpatient Therapist

Full-time 35 hours per week

Qualifications:

- Must have Master's degree in Social Work or Counseling and be licensed/licensed eligible in Illinois, LCPC and LCSW preferred; LSW, LPC, or MSW required. Must be able to travel between sites; services provided at main site (Elgin) and Streamwood locations and may also include home and/or school-based sessions. Evening and/or weekend availability required. Bilingual preferred.

Duties

- Provide individual, group and family counseling to clients and their families.
- Respond to emergency/crisis/regular calls from clients.
- Provide case management and care coordination on behalf of clients and their families.
- Develop and conduct groups in line with the agency clients' needs.
- Attend individual/group clinical supervision prepared to discuss cases.
- Report to supervisor on an on-going basis regarding problem cases, need for special services, agency coordination, and resource information.
- Complete and meet deadlines for all clinical and administrative paperwork including on CIS.
- Attend staff/program meetings, including Utilization Review.
- Maintain clinical charts in compliance with Medicaid Rule 132.
- Develop and present trainings to staff and/or community groups as assigned by supervisor.
- Facilitate positive relationships with community service providers and/or networks.
- Attend and participate in community meetings as assigned by supervisor.
- Attend all clinical agency in-service trainings.
- Meet agency/licensure training requirements and complete any related documentation.
- Provide training, support and/or supervision to new hires/interns as needed.

Other Duties/Special Assignments/Projects

- Participate in projects and/or other duties as assigned by supervisor.
- Pursue and maintain licensure and/or certification that is available and appropriate to educational/professional background.
- Perform incidental business related travel as needed.
- Participate in agency Risk Management and Continuous Quality Improvement activities.
- Perform job responsibilities with a positive attitude.
- Promote collegiality at the workplace by working collaboratively with others.

Updated 1/12/18