

## **Path to Recovery Foundation Recovery Coach Work Description**

Individuals must have an understanding and respect for each individual's unique path to recovery. The Recovery Coach must have a working knowledge of the drug and alcohol treatment system and a demonstrated commitment to the recovery community. The Recovery Coach's role is to support others in recovery from a substance use disorder. The Recovery Coach will serve as a role model, mentor, advocate and motivator to recovering individuals in order to help prevent relapse and promote long-term recovery. The Recovery Coach must demonstrate an ability to share personal recovery experiences and to develop authentic peer to peer relationships.

### **QUALIFICATIONS:**

- Lived experience with Substance Use Disorder and has demonstrated commitment to the recovery community of their choice of at least 2 years.
- Experience with the addiction recovery process.
- Understanding of multiple pathways of recovery and practices.
- Familiarity with local support services, resources, and recovery community.
- Capable of building an effective coach/person in recovery relationship.
- Demonstrated skill in actively listening, asking good questions, awareness of self, and treating people as resources.
- Understanding of and ability to maintain appropriate boundaries.
- Bilingual abilities are a plus.
- A valid driver's license.
- Strong customer service ethic essential.
- Strong organizational and time management skills and the ability to work autonomously as well as in a community.
- Strong computer skills, including MS Office (minimally email, Word, Excel, PowerPoint), database development and maintenance (preferred)

### **EDUCATION:**

- CPRS (Preferred)
- High School Diploma (Preferred)
- Recovery Coach Training (30 hours) \*Certificate of completion of the CCAR Recovery Coach Academy© preferred.

### **DUTIES & FUNCTIONS:**

- Engage in recovery planning with person in recovery.
- Assisting in creating a person centered recovery plan that supports multiple pathways of recovery.

- Provide recovery education for every phase of the recovery journey including assisting recovering persons to identify their personal interests, goals, strengths and weaknesses regarding recovery.
- Assists person in recovery in identifying goals related to reduction or abstinence of substance use. Assess for potential barriers to meeting recovery goals, and assist person in recovery with implementing plans to achieve recovery goals.
- Actively identify and support connections to community resources (communities of recovery, educational, vocational, social, cultural, spiritual resources, mutual self- help groups, professional services, etc.) that support the recovering person's goals and interests. This will involve a collaborative effort including the recovering person, agency staff and other relevant stakeholders.
- Facilitate, and support, recovery gatherings/meetings as needed by PATH.
- Provide a model for both people in recovery and staff by demonstrating that recovery is possible.
- Promote the message and services of PATH to Recovery Foundation.
- Educate and assist family members as requested.
- Serve as a recovery ambassador.
- Participate in ongoing recovery coach training, education, and performance support